

REAL ESTATE BOARD
Room 180, 1400 East Washington Ave., Madison, WI
Contact: Patricia Hoeft (608) 266-5439
Thursday, December 4, 2003
10:00 A.M.

AGENDA-Revised

1. **CALL TO ORDER**
 - a. Declaration of Quorum
2. Adoption of Agenda
3. Approval of Minutes (10/23/03)
4. Administrative Report (Patricia Hoeft, Division Administrator)
 - a. Board Roster
 - b. 2004 Board Meeting Dates
 - d. Summary reports on pending court cases, disciplinary cases, administrative rules and legislation
5. Education and Examinations
6. Legislation Update
7. New Business
8. Presentation of Proposed Stipulations by Division of Enforcement
 - a. Patricia A. Lammers (Sheboygan)
 - b. Stipulations that May be Signed after Mailing of Agenda
9. Public Comments
10. **CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)**
 - a. Monitoring Report
 - b. Case Closings and Case Status Report
 - c. Deliberation on Administrative Warnings
 - i. Administrative Warnings that May be Signed after Mailing of Agenda
 - d. Deliberation on Proposed Stipulations (see item 8)

- i. Patricia A. Lammers (Sheboygan)
 - ii. Stipulations that May be Signed After Mailing of Agenda
 - e. Deliberation on Proposed Disciplinary Actions
 - i. Proposed Disciplinary Actions that May be Signed after Mailing of Agenda
 11. **RECONVENE TO OPEN SESSION**
 12. Vote on Items Considered or Deliberated upon in Closed Session, If Voting is Appropriate
 13. Such Other Items as Authorized by Law
 14. Agenda Items for Next Meeting: Jan. 22, 2003
 15. **ADJOURNMENT**
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REAL ESTATE BOARD SCREENING PANEL
Room 180, 1400 East Washington Ave., Madison, WI
Contact: David O'Connell (608-261-4490)
Thursday, December 4, 2003
8:30 A.M And Immediately Following The Board Meeting, If Necessary

1. Call Open Session to Order
 2. Convene to Closed Session to consider discipline (s. 19.85(1) (b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1) (f), Stats.
 - a. Screen complaints received from the public against credential holders. The Panel consists of 2 Board members and Department staff.
 3. Reconvene to Open Session
 4. Vote on Items Considered or Deliberated Upon In Closed Session
 5. Adjournment
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REAL ESTATE BOARD SCREENING PANEL
Room 180, 1400 East Washington Ave., Madison, WI
Contact: David O'Connell (608) 261-4490
Thursday, December 4, 2003
Immediately Following the Board Meeting

Closed Session

Board Members to meet with Division of Enforcement to Review Pending Cases